



# Application for Pond Permit

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- Pond
- Stock Pond

PIN# \_\_\_\_\_  
(From Tax Bill – (3 digits-4 digits-3 digits-4 digits) - Include All Zeros and Decimal Points)

Permit No. \_\_\_\_\_  
(FOR OFFICE USE ONLY)

1. Name of Owner \_\_\_\_\_ Phone: \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 E-mail \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address of Project Site \_\_\_\_\_  
 (If different)

2. Name of Applicant \_\_\_\_\_ Phone: \_\_\_\_\_  
 (If different than owner)  
 Address \_\_\_\_\_

3. Name of Contractor \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address \_\_\_\_\_

4. Legal Description of Site \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Calculate the area that will be affected by this project. Include all cut, fill, leveling, or stockpile areas or any other areas such as haul roads where bare soil will be exposed. \_\_\_\_\_ square feet.

6. Purpose for the earth disturbance: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

7. The site is / is not within 500 feet of a navigable waterway. (CIRCLE ONE)

8. The site is / is not in a mapped floodplain. (CIRCLE ONE)

9. The site is / is not in a protected wetland. (CIRCLE ONE)

10. Spoil will / will not be removed from the parcel. (CIRCLE ONE)

11. Spoil from any excavation is to be disposed of at (give legal description - be as specific as possible) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(If spoil is to be used on the project site, indicate this on your plan.)

12. **Draw a plan** on a separate sheet of paper showing an overhead view and cross-sections (*see attached sample*). Be as specific as possible – incomplete plans will delay permit issuance.

### Cross-section Plan

- Existing grade
- Proposed grade
- Dimensions/height of any berms/dikes
- Slope
- Proposed water elevation



**Overhead View Plan**

- |                        |                                |                         |
|------------------------|--------------------------------|-------------------------|
| -North arrow           | -Setback to property lines     | -Area of disturbed soil |
| -Property lines        | -Building and structures       | -Overflows/spillways    |
| -Erosion control plans | -Location of pond/excavation   | -Contours               |
| -Floodplain boundary   | -Private On-Site Waste systems | -Wetland boundaries     |

13. The pond site is / is not an enlargement of a stream or any other waterway. (CIRCLE ONE)  
**If not**, how far will the pond be from the nearest creek, river or other waterway? \_\_\_\_\_ feet
14. Anticipated depth of excavation \_\_\_\_\_  
 Anticipated water depth \_\_\_\_\_
15. Provide time table for commencement and restoration of the site.
16. The pond will / will not have an outlet. (CIRCLE ONE)  
 The pond will / will not have a berm If so, describe on plan. (CIRCLE ONE)
17. The pond will / will not cross property lines of more than one owner. (CIRCLE ONE)  
 If it **will**, an agreement must be recorded and a copy attached to the permit.

THE FOLLOWING CONDITIONS ARE TO BE ATTACHED TO **ALL** PERMITS.

- a) The permit shall expire six (6) months from the date of issuance unless a written renewal request is submitted with the appropriate fee to the Director or designee.
- b) All final slopes as a result of excavation or filling shall not exceed one (1) foot vertical to three (3) foot horizontal.
- c) All exposed ground surfaces, except actual roadways, shall have topsoil applied and shall be sodded or seeded and mulched to minimize erosion.
- d) Ponds shall maintain a one (1) foot vertical to three (3) foot horizontal slope to a water depth of six (6) feet when the pond is at its lowest level due either to seasonally fluctuating ground water levels or pumping for irrigation.
- e) Spoil from excavations shall not be placed in any wetland.
- f) Water may not be diverted in a way that causes it to concentrate on another person's land.
- g) Dikes and earthen dams greater than six (6) feet high shall be designed, or the design approved, by an engineer to ensure structural integrity

The undersigned hereby makes application for a Land Use Permit for the work described and located as shown herein. The undersigned agrees that all work shall be done in accordance with the requirements of the Marathon County Zoning Ordinance and with all other applicable county ordinances and the laws and regulations of the State of Wisconsin. I declare that the information I am supplying is true and accurate to the best of my knowledge, and I acknowledge that this information will be relied upon for the issuance of this permit. By signing this application I am granting permission to the zoning department staff to enter my property at any reasonable time for the purpose of inspection to assure compliance with the zoning laws relative to the issuance of this permit.

\_\_\_\_\_  
**Applicant Signature** Date

\_\_\_\_\_  
**Owner Signature** Date

\_\_\_\_\_  
**Person responsible for work Signature**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
**Issuing Signature Signature**

\_\_\_\_\_  
 Date

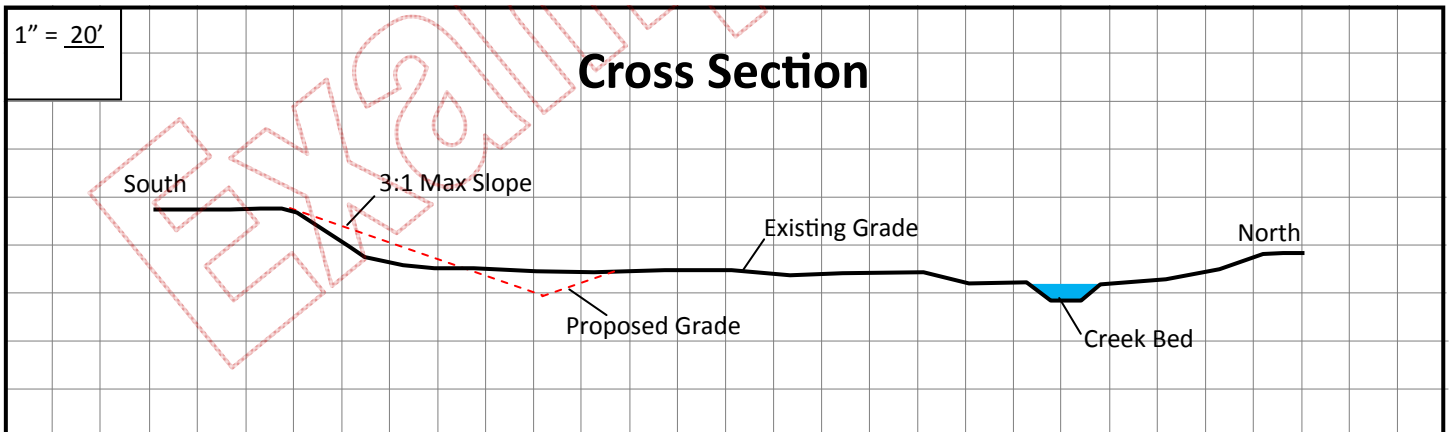
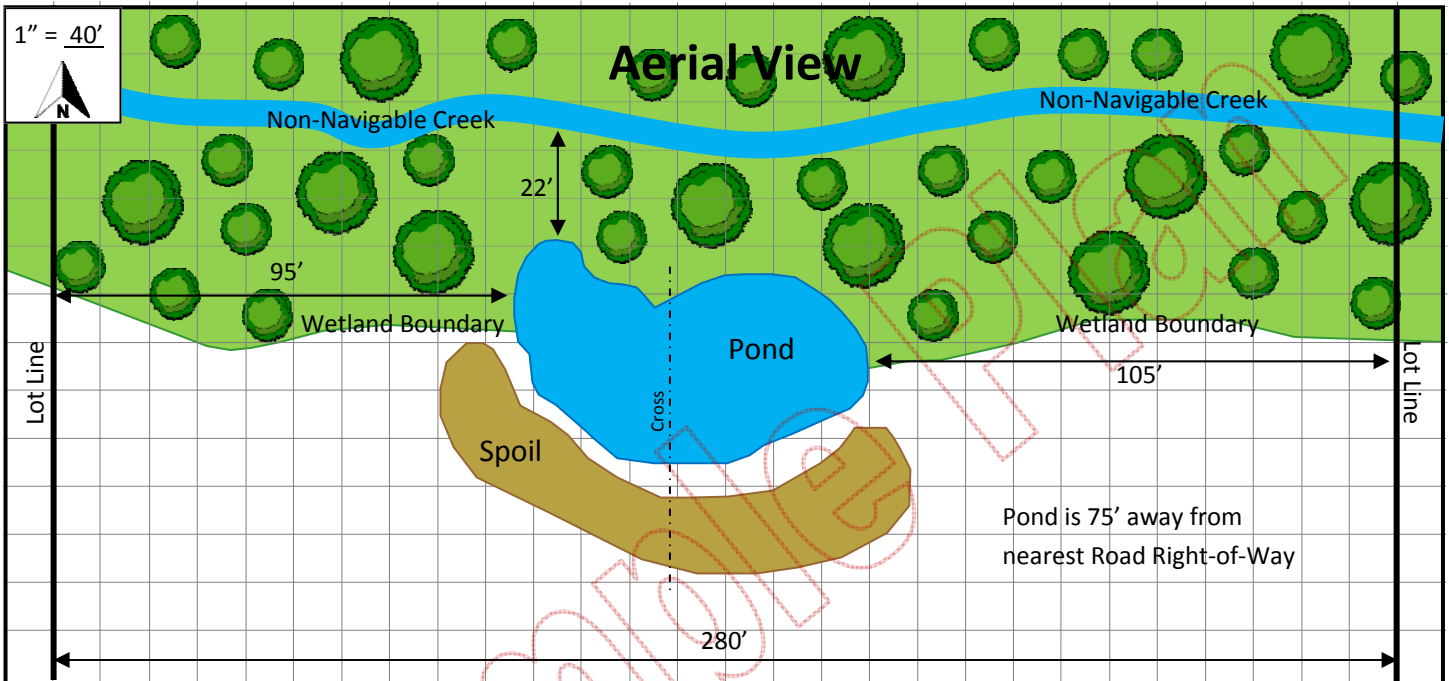
\$ \_\_\_\_\_  
**FEE**

**MARATHON COUNTY  
 CONSERVATION, PLANNING & ZONING DEPARTMENT  
 1100 Lakeview Dr. Suite 400  
 WAUSAU, WISCONSIN 54403-5449**



**TELEPHONE: 715 261-6000  
 FAX: 715 261-6016**

## SAMPLE POND PLAN



## Pond Standards

### **A. Slope:**

1. The slope from the shoreline shall be no greater than 3 feet horizontal to 1 foot vertical to a water depth of 6 feet

### **B. Setbacks:**

1. Ponds shall be located 30 feet from any property boundary or right-of-way line when constructed/excavated and no property line shall be established/ created within 30 feet of an existing pond.
2. Ponds shall be located 50 feet from any drain field and 25 feet from a septic or holding tank.
3. Reduction of setback is allowed to the minimum principal side and rear yard required in the district if the land slopes away from the reduced setbacks and any overflow devices are directed opposite the reduced setback.
4. An agreement must be signed whereby all owners of the properties acknowledge that a pond crosses property lines, and said agreement shall be recorded for each of the affected property records at the Register of Deeds

### **C. Dams, Dikes, or Berms:**

1. Earthen dams or dikes greater than 6 feet high shall be designed, or the design shall be approved, by a State licensed engineer or hydrologist to ensure structural integrity.
2. Dams, dikes, or berms must be outside of the right-of-ways and easements.

### **D. Disturbance/Spoil:**

1. Any disturbance equal to or greater than 1 acre where the spoil will be leaving the property requires a Nonmetallic Mining Reclamation Permit.

