



## REGULAR BOARD MEETING

# Agenda

**Thursday, April 23**  
**1:30 pm**

**Maple Room**  
**Wausau City Hall**  
**407 Grant Street Wausau, WI**

**Call to Order**, compliance with Open Meeting Law (Wis. State. 19.81-19.88)

### Public Input

- 1. Public comments**
- 2. Approval of Minutes**  
Approval of minutes from the March 26, 2026 Regular Board Meeting
- 3. Discussion / Action Items**
  - a. Discussion and action to approve 2026-2027 Budget**
  - b. Discussion and action to approve 2026-2027 Rates**
  - c. Discussion and action to approve quote for Hwy 51 fiber repair**
  - d. Discussion on how to verify WCAN fiber route for locates**
- 4. Next Meeting**

Any person planning to attend this meeting who needs some type of special accommodation to participate should call Kris Denk 715-261-6701 at least one business day prior to the meeting.

#### More ways to join:

**Microsoft Teams** [Need help?](#)

[Join the meeting now](#)

Meeting ID: 247 824 296 158 36

Passcode: ir6zs2xm

#### Dial in by phone

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Phone conference ID: 652 494 127#

#### Join on a video conferencing device

Tenant key: ccit@m.webex.com

Video ID: 118 206 000 6

[More info](#)

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Signed: *Kristan Denk*

This notice was posted at the Marathon County Courthouse, the City of Wausau, and Northcentral Technical College on 4/22/2026.



## REGULAR BOARD MEETING

# Minutes

Thurs, March 26<sup>th</sup> 2026  
3:30 pm

WEBEX/Marathon County Courthouse  
Assembly Room  
500 Forest Street Wausau, WI

**Present:** Gerard Klein, Chet Strebe, Bill Donat, Ralph Williams, Mike LaPorte, Brady Mesenberg  
**Other:** Steve Wettern, Joe Marier, Kris Denk

**Call to Order**, compliance with Open Meeting Law (Wis. State. 19.81-19.88)  
The meeting was called to order by chairman Klein at 3:36 p.m.

### Public Input

1. **Public comments** - None
2. **Approval of Minutes** - Approval of minutes from the January 20, 2026 Board Meeting  
*Motion by Chet Strebe and seconded by Ralph Williams. Approved unanimously.*
3. **Discussion / Action Items**
  - a. **Discussion and action to approve 2026-2027 Budget.** *Chet did not touch base for an updated budget document. Postpone this item for a couple weeks. Rates will remain the same - \$20k/3-members and \$5k/others. Chet or Sara will get the budget document to Gerry for approval at the next meeting.*  
  
**Possible new budget items for July 1, 2026-Jun 30, 2027 budget**  
*-Increase speed on multiplexing*  
*-Optics for Wittenberg move*
  - b. **Discussion and action to approve 2026-2027 Rates –** *Postpone agenda item for next meeting.*
4. **Discussion**
  - a. **NTC decommissioning Wittenberg Campus**  
This will require some fiber splicing and impact redundancy for the sites along the Hwy 29 corridor. It will also impact the alternate path to Antigo.  
*Wittenberg campus will be relocating services and moving out of the current building. Wittenberg will have a presence at the high school and looking at other locations in Wittenberg. No action as of today. Waiting on NTC to sell the property. Chet will give updates when available.*
  - b. **Weston beginning construction on roundabout on the corner of Alderson & Jelenek**  
*This will require relocating the fiber lateral from DCE high to the nSight fiber on Birch Street near the footbridge. During this work, both the path between State Patrol and DCE and the path between Downtown and DCE will be down. This will effectively break*

our ring topology during the work. The village plans to begin the road work as soon as school is out for summer.

*Cutover day concerns. Update: DCE met with contractor and asked for a quote for the school cutover, which would be a one-time permanent cutover. School board to approve the cost at April meeting. Backup ring will be out during cutover, we will need to notify dispatch. Brady will keep group informed.*

**c. Wisconsin DOT will be doing bridge work on Hwy 51 that will impact the path between State Patrol and the Wausau School District MOB.**

*This will impact our primary path between the WCAN sites and the Internet handoff to Wiscnet at State Patrol. If this is concurrent with the Weston work, the WCAN is effectively shut down. The DOT plans to begin this work mid to late May with the duration of outage being unknown at this time.*

*Expansion joint in the southbound lane has failed; they will chisel it out. They have determined that the conduit we have, that has our fiber in it, will likely get damaged. Most likely solution...cut fiber on north vault, pull it back and leave in grass. Put temporary run in. Will have two outages. State wants to do this work in the last two weeks of May. This will have to be planned closely with the Weston construction work so as not to overlap.*

*Elenco may be able to fit it in in May. Steve will find out more at the meeting on Monday. This will be a WCAN cost. Approx cost \$9k-\$15k. Agenda item to approve cost will be added to next meeting agenda.*

*2028 project – Construction by Briqs to Nighburs*

*Two concerns – Two spots – light control box near McDonalds, and north ditch by Kwik Trip in front of Fleet Farm. This will have to be looked at. Possibly hire someone to do a survey.*

**5. Old Items**

**a. Update on UWSP fiber agreement to NTC Campus**

*Working with them to establish a connection but they wouldn't become a member until July 2026. Chet shared a member agreement and they are reviewing it. They would be \$5k member. RFP out for that whole complex.*

**6. Next Meeting – Approval of HWY 39 work**

*Approval of budget and rates*

**7. Adjourn: 4:18 pm**

**Motion by Strebe, Seconded by William. Approved.**

Community Area Network - FY2026					
Last updated 4/22/26					
Revenue		4740 fund	Budget	Actual	Difference
Starting Revenue			\$ 51,175.78	\$ 117,204.50	\$ (66,028.72)
Membership Fees					
	UWSP		\$ 10,000.00	\$ 10,000.00	
	MCW		\$ 5,000.00	\$ 5,000.00	
	WVLS		\$ 5,000.00	\$ 5,000.00	
	Marathon Co. Library		\$ 5,000.00	\$ 5,000.00	\$ -
	DC Everest		\$ 5,000.00	\$ 5,000.00	\$ -
	Newman Catholic Schools		\$ 5,000.00	\$ 5,000.00	\$ -
	Faith Christian Academy		\$ 5,000.00	\$ 5,000.00	
Oversight Committee Member Fee					
	School Dist of Wausau		\$ 20,000.00	\$ 20,000.00	\$ -
	City/Co IT Dept		\$ 20,000.00	\$ 20,000.00	\$ -
	NTC		\$ 20,000.00	\$ 20,000.00	\$ -
		<b>Total</b>	<b>\$ 151,175.78</b>	<b>\$ 217,204.50</b>	<b>\$ (66,028.72)</b>
Expenses					
Capital Replacement			\$ 13,768.00		
Insurance		Selective	\$ 8,563.00	\$ 8,895.00	\$ -
Locate Service		CCI Systems	\$ 6,128.72	\$ 13,703.25	\$ -
CISCO Maintenance (SmartNet)		Heartland Business Systems	\$ 45,000.00	\$ 13,496.68	
Legal Fees			\$ -		
WPS Pole Rental			\$ -		
Misc			\$ -	\$ 2,582.06	
DNS System Number			\$ 100.00		
Domain Name			\$ 285.00		
Contingency/Insurance Deductible( \$15,000)			\$ 15,000.00		
ARIN fees for ASN (fee increase notification)			\$ 250.00	\$ 275.00	
WisNet Pay Antigo/Witt			\$ 28,050.00	\$ 28,050.00	
		<b>Total</b>	<b>\$ 117,144.72</b>	<b>\$ 67,001.99</b>	<b>\$ -</b>
		<b>Budgeted Balance =</b>	<b>\$ 34,031.06</b>	<b>150,202.51</b>	<b>\$ (66,028.72)</b>
		<b>Current Projected Balance =</b>	<b>\$ 100,059.78</b>		

Fiber optics and cables

WCAN receives \$12,000 credit from Astrea July 1, 2025

4740 = assessments

Fund 7 - CAN	4xxx/5xxx	FD700	PG99800	CC136	REG001/REG002	SUB152
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Community Area Network - FY2027					
Last updated 4/22/27					
Revenue	4740 fund		Budget	Actual	Difference
Starting Revenue			\$ 150,202.51		\$ 150,202.51
Membership Fees					
	UWSP		\$ 5,000.00		
	MCW		\$ 5,000.00		
	WVLS		\$ 5,000.00		
	Marathon Co. Library		\$ 5,000.00		\$ -
	DC Everest		\$ 5,000.00		\$ -
	Newman Catholic Schools		\$ 5,000.00		\$ -
	Faith Christian Academy		\$ 5,000.00		
Oversight Committee Member Fee					
	School Dist of Wausau		\$ 20,000.00		\$ -
	City/Co IT Dept		\$ 20,000.00		\$ -
	NTC		\$ 20,000.00		\$ -
		<b>Total</b>	<b>\$ 245,202.51</b>	<b>\$ -</b>	<b>\$ 150,202.51</b>
Expenses					
Capital Replacement			\$ -		
Insurance	Selective		\$ 8,563.00		\$ -
Locate Service	CCI Systems		\$ 10,000.00		\$ -
CISCO Maintenance (SmartNet)	Heartland Business Systems		\$ 20,000.00		
Legal Fees			\$ -		
WPS Pole Rental			\$ -		
Misc			\$ -		
DNS System Number			\$ 100.00		
Domain Name			\$ 285.00		
Contingency/Insurance Deductible( \$15,000)			\$ 15,000.00		
ARIN fees for ASN (fee increase notification)			\$ 275.00		
WisNet Pay Antigo/Witt			\$ 28,050.00		
		<b>Total</b>	<b>\$ 82,273.00</b>		<b>\$ -</b>
		<b>Budgeted Balance =</b>	<b>\$ 162,929.51</b>	<b>0.00</b>	<b>\$ 150,202.51</b>

4740 = assessments

Fund 7 - CAN	4xxx/5xxx	FD700	PG99800	CC136	REG001/REG002		SUB152
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**PROPOSAL #108640**

Date: April 3<sup>rd</sup>, 2026

**Submitted to:**

CCIT  
Attn: Steve Wettern  
407 Grant St  
Wausau, WI 54403

**Project:**

Hwy 39 Fiber Move  
CTH-R over WI River  
Wausau, WI 54403

We hereby submit specifications and estimates for the following work and material as listed.

Elenco to:

**Phase 1**

- Elenco will have all public (registered) utilities located prior to start of work. Owner shall have any private (unregistered) underground lines on site marked. Elenco will not be responsible for any unmarked lines.
- Supply and install approximately 700' of 2" PVC conduit with temporary straps on east top rail of CTH-R.
- Supply and install via 12" deep trench (2) 25' runs of 2" flexible PVC from existing hand holes to temporary conduit bridge and connect.
- Cut existing 96ct fiber at south hand hole, pull back to north hand hole, and pull back through temporary conduit path to south hand hole.
- Supply and install (1) B style splice case and (2) trays at south hand hole.
- Splice 12 fibers and OTDR test.

**Phase 2**

- Supply and install 800' of 96ct armored fiber optic cable in existing pathway.
- Supply and install (1) B style splice case and (2) trays at north hand hole.
- Splice 96 fibers at each splice case. 192 total fibers.
- Wreck out temporary bridge conduit path and fiber cable.
- Restoration not included.

**TOTAL BASE BID: \$20,380.00**

**Alternate 1**

- To omit: supply and install via 12" deep trench (2) 25' runs of 2" flexible PVC from existing hand holes to temporary conduit bridge

**CREDIT: (\$1,600.00)**

**Alternate 2**

- To omit: Supply 800' of 96ct armored fiber optic cable in existing pathway, (1) B-Case, and 96 splices

**CREDIT: (\$4,050.00)**

O: 920.833.2736 F: 920.833.7468 [www.ELEXCOINC.com](http://www.ELEXCOINC.com)

423 E. BRONSON ROAD SEYMOUR, WI 54165

Initials \_\_\_\_\_

**Utility Locating and Barricades.** All barricades will be responsibility of owner unless otherwise detailed in the scope of work. Elexco Inc. will have all public (registered) utilities located prior to start of work. **Owner shall have any private (unregistered) underground lines on site marked 72 hours prior to installation.** Elexco will not be responsible for any unmarked utility lines. Unless otherwise included in scope, Elexco is not responsible for erosion control measures and conditions.

**Payment Terms and Work Delay.** We hereby propose to furnish labor and materials-complete with the above specifications, for the pricing listed above. Terms will be net 30, and no retainage will be withheld on the payments. In the event the undersigned defaults in payment, undersigned shall be liable for all collection costs incurred by Elexco Inc. including, but not limited to, attorney and collection agency fees. This agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin. Any legal proceedings initiated in connection with this agreement shall be brought in a forum consisting of either the United States District Court for the Eastern District of Wisconsin, located in Green Bay, WI, or in the Circuit Court for Outagamie County, WI. Elexco Inc. is not responsible for lost time, breakdown or loss of production or other consequential damages due to acts beyond reasonable control of Elexco Inc. including without limitation fire, flood, earthquake, or acts of God. The General Contractor will indemnify Elexco Inc. from all cost, damages, claims, and lawsuits resulting from General Contractor's failure to meet its' obligation on this contract.

**Obstructions.** This proposal does not allow for unforeseen excessive water, rock, or frost ground conditions. Such conditions will result in extra charges assessed on a time and material basis, plus an administrative fee. Protection of trees, shrubs and landscaping including the root structure is the responsibility of the owner unless otherwise specified in scope of work. All vegetation designated as "saved" must be clearly marked by the owner 72 hours prior to work commencement. Obstructions that will hinder site access are to be removed or relocated by the owner, unless specified in the above scope. If installation by boring method fails due to unsuitable ground conditions, Elexco will be reimbursed for costs incurred.

**Changes to Scope.** All work to be completed in a workman like manner according to standard industry practices. Any requests for alterations or deviations from the above scope and specifications are executed only upon written orders and may result in an extra charge over and above this proposal. When boring is the selected method of installation, soil conditions can adversely affect the success of the installation. Should installation fail the owner is responsible for labor, equipment and materials utilized during the boring attempt. Alternate methods will be estimated and initiate a change directive and order to commence.

**Site Ready Authorization and Delays.** This agreement assumes a workplace free from interference and is performance driven. Delays caused by strikes, accidents, or labor related issues that are beyond our control are responsibility of the customer. Weather delays are not the responsibility of Elexco or the customer, but rather a risk of doing business for both parties. When delays are caused by incimate weather neither party shall suffer penalty. Should Elexco mobilize to commence work and find that site is not ready a remobilization and labor fee will be billed as an addition to this proposal. Labor time starts upon arrival at project site, machine and non-machine time is tracked separately

**Acceptance.** This proposal is subject to acceptance within 10 days of the date of issuance and will become invalid thereafter unless an extension is mutually agreed upon. When accepted this agreement constitutes the entire understanding between the parties and no prior writings or discussions shall be of any force or effect.

Sincerely,  
Jeff Seidl  
Mitch Dorn

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**ACCEPTANCE OF PROPOSAL #108640**

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**ACCEPTED:**

Authorized Signature \_\_\_\_\_

DATE: \_\_\_\_\_

Authorized Signature \_\_\_\_\_

DATE: \_\_\_\_\_